

**Maple City Market
Board of Directors Monthly Meeting
Monday October 20, 2014. 5:00-9:00
Location: 232 South Main Street, Goshen**

Attendees: Phyllis Miller, David Gerber, Ava Breniser, Myrna Burkholder, Vicki Mast,
Brian Wiebe

Absent: Jill Weaver, Alex Holtz, Robin Ebright-Zehr,

Others Attending: Josiah Metzler, Danny L. Newcomer

Board: Share Meal / Team Building: (5:00)

- The Team shared a wonderful dinner provided by the Deli. Many thanks for the effort made by Deli staff to provide this for us!

Preliminaries: (5:30)

- Go-Round/Check-In
- Declaration of quorum and commitment to stay on task

Approve / Amend Agenda: (5:35)

- No changes.

Consent Agenda: (5:40)

- Minutes of 2014 September meeting
 - **Motion:** To approve the minutes (BW move; AB second)
 - No discussion
 - Vote 6/0/0, Motion passes
- Board Self Monitoring – compliance
 - G.3 Officers' Roles
 - **Motion:** To approve G.3 Officers' Roles (BW move; AB second)
 - No discussion
 - Vote 6/0/0, Motion passes

Board Decisions: (5:45)

- **GM Monitoring:**
 - **Waived – 9.X Board Logistical Support**
- **Any proposed changes to Policy Register for future monitoring:**
 - **G.3 Officer's Roles**
 - **None**

Discussion: (5:50)

- **GM Reports:**
 - **The State of the Market can be viewed on Dropbox**
 - **Josiah M commented on the 10% Owner/Member Appreciation Day on Wednesday on Oct. 15th which was record-setting for one day of sales for a total of \$10,000.**
 - **Finance Report – See graphs on Dropbox. Cash has gone up.**
 - **Follow-Up to X.10 Emergency GM – protocols (questions answered):**
 - **Josiah M said that working on it was a good exercise for staff though it is not yet complete.**
 - **Staff resignation: Josiah M announced that Rachel BJ has resigned from MCM.**
- **Bylaw revision:**
 - **The final draft was sent to Thane J who likes the simplicity of it. She made several wording suggestions including removal of “ship” in 2.4, 3rd line and changing “individual” to “person” and “household” to “member”. All agreed that it could now be sent for legal review to look for inconsistencies with state law. (Its contents are listed on Dropbox.)**
 - **Board Budget:**
 - **Ava B said that further discussion is needed about what to include in the board budget. Phyllis M suggested that the budget should be focused on board development. Ava B commented that the budget should not include items that have to do with market operation. Currently the budget includes four lines. Josiah M will ask the MCM accountant for a report on what has been spent by the board this year.**
- **Board Member Orientation update:**
 - **Phyllis M thus far has provided new board members with binders and two orientation sessions. She plans to schedule one more orientation session.**
 - **Since MCM helped sponsor the production of the movie entitled “Food for Change”, it has a copy of it. It is 80 minutes long and excellent. Hopefully, all**

board members can see it sometime in the future. And/or maybe it could be shown somewhere in town. Phyllis M said she would also be discussing the viewing of it with staff from Purple Porch in Elkhart.

- **GM Search Committee Update:**
 - Phyllis reported that several efforts have been made to encourage local persons to apply for the GM position. This has included posting flyers at various locations, informing staff via e-mail, and sending a mailing to owner/members.
 - There have been many applicants thus far. The board search team will be meeting on October 23 to review the applicant list and will schedule an ad hoc board meeting if needed.
- **Upcoming Events:**
 - **Board Retreat Planning on November 7-8:** We will meet at the home of Phyllis M on Friday evening, Nov. 7th. Thane J cannot be with us at that time but will provide us with an agenda for that evening and will be with us on Saturday, the 8th, at Merry Lea. The theme will be "Team Work". We will use the kitchen for our noon meal there. It was suggested that we have a crockpot meal for lunch furnished by our Deli.
 - Next board meeting will be held on November 10th instead of the 17th.
 - **The Cooperative Café to be held on October 25th at Mt. Pleasant, MI:** Seven persons have signed up to go including board members Phyllis M, Brian W and Myrna B and four staff persons.
 - Board members were encouraged to watch the webinar about co-ops entitled "USDA/CLUSA Co-ops and Rural Development Opportunities" on October 23.

Community Education: (6:45)

- **Topic: Policy Governance: Booster Shot! led by Brian W**

Brian asked those present of what value is a board add to an organization. Each person present at the meeting offered responses. He then explained that Policy Governance was developed by John and Miriam Carver and consists of 28 pages of policies used by MCM. It is divided into four sections: X policies represent executive limitations ie what the manager should not do; E policies represent overall goals which offer guidance for the manager; G policies represent governance policies for the board; R policies represent relationship between the board and the manager.

New Business / Comments from the Community:

- No new business.

Closing: (7:45)

- **Motion:** To adjourn the meeting (PM move; MB second)
 - No discussion
- Vote 6/0/0, Motion passes

Submitted by Myrna Burkholder, Secretary

10/21/14